

**U. S. Department of Energy  
Facilities Information Management System  
Request for Change  
Change Request #:11-03**

<b>Requestor Name:</b>	Cindy Hunt	<b>Date:</b>	12/3/2010	<b>Affiliation:</b>	
<b>Email Address:</b>	Cynthia. Hunt@hq.doe.gov	<b>Phone No:</b>	202-586-4539	DOE	X
				<b>Contractor</b>	
<b>Proposed Change:</b>	On the FIMS Maintenance tab, make the Inspection Date (date of the most recent deferred maintenance inspection) available and required for DOE Leased and Contractor Leased buildings, trailers and OSFs.				
<b>Justification:</b>	Supports FRPP reporting of Deferred Maintenance for DOE leased and Contractor leased assets. Demonstrates completion of condition assessments per DOE O 430.1B.				
<b>Please Do Not Type Below This Line</b>					
<b>Remarks by FAC:</b>	<p>The inspection date would be available for all DOE and Contractor leases within FIMS.</p> <p><b>FAC Recommended: 12/15/2010</b></p> <p><b>08/31/2011 – FDDC Approved.</b> It was agreed that Gary Horn, Theresa Kelly, and Deborah Barr would work to develop a definition that defines the inspection process for leased facilities.</p>				

**U. S. Department of Energy  
Facilities Information Management System  
Request for Change  
Change Request #:11-03**

The screenshot shows the FIMS web application interface. The sidebar on the left contains a navigation menu with the following items: Maintenance, Property Info, Property Details, Buildings Info, Occupants, Dispositions, RFP, Cap Asset, Condition, Sustainability, Maintenance (highlighted), Notes, Outstand, Insurant 1, Insurant 2, Disposition, Photo Library, and Archive. The main content area is titled 'Deferred Maintenance' and shows a value of '\$0'. An orange callout box points to the 'Inspection Date' field, which is set to '05/15/2008'.

Figure 1 – Proposed Addition to Maintenance Tab for Leased Property

Complete form and email to Roger Johnson (roger.johnson@orau.gov)  
Form can be downloaded from the FIMS website: <http://fimsinfo.doe.gov/downloads.htm>